

## 1. Click on “Search Guthrie Learn”

**GUTHRIE** HOME | HELP | FAQ | LOGOUT

**Guthrie Learn**

Welcome, Bethany Altieri

Guthrie Learn is your source for online and classroom education and training. The site will continue to grow as additional training is added to Learn. Guthrie Learn will also be your place to find tools and resources to increase your job knowledge and skills and improve your overall job performance.

**ANNOUNCEMENTS**

- 2017-2018 regulatory and compliance training is now available and is due January, 2018.
- **Epic 2017 Upgrade Training is now available and must be accessed using the new 'My Epic 2017 Upgrade Learning' button.**
- **Managers - New Team Monitor page is now available.**
  - Summary and detail listings of your user's learning progress.
  - Transcript and Learning Plan views
  - Email your users
  - Run reports
- **My Learning History page has a new look.** This page can be used for:
  - Viewing and printing transcripts
  - Viewing training credits
  - Viewing completed training
- **Recently added training:**
  - Covidien/Magellan Safety Needle
  - Sepsis
  - Microsoft Outlook

## 2. Click on “Continuing Medical Education”

**GUTHRIE** Home | My Profile | Contact | FAQ | Logout

Click on any Category to see a list of available training items.

**Catalog**

NAME (A-Z) FILTERS (#)

<b>CMS</b>	<b>Continuing Medical Education</b> Sub Categories (1)	<b>EPIC</b> Sub Categories (26) Learning Events (105)
<b>Finance</b> Sub Categories (1) Learning Events (1)	<b>Microsoft Office 365</b> Sub Categories (2) Learning Events (3)	<b>New Employee Orientation</b>
<b>OnBase</b>	<b>PeopleSoft</b> Sub Categories (1) Learning Events (6)	<b>Professional Development</b> Learning Events (3)

LOAD MORE

### 3. Under Categories, click on which class you are looking for

Home | My Profile | Contact | FAQ | Logout

Click on any Category to see a list of available training items.

**Catalog** ← BACK

Catalog > Continuing Medical Education

**NARROW RESULTS**

**ITEM TYPES**

- Enrollment (62)
- ILT Session (60)

**CATEGORIES**

- ACLS (50)
- BLS (50)
- PALS (21)
- AHA - American Heart Association (1)

**ILT LOCATIONS**

- Enrollments with Seats Available (62)

**BLS - Sayre - 12/21/18 - 9 AM - 1:30 PM - Skills Lab Main Lecture**  
 To train participants to save live of victims in cardiac arrest through high-quality cardiopulmonary resuscitation as an individual and as part of a team to include rescue techniques for adults, children and infants; relief of foreign-body airway obstruction; effective... more

STATUS	Not Enrolled	CATEGORY	BLS	START DATE	December 21, 2018	LOCATION	Robert Packer Hospital
--------	--------------	----------	-----	------------	-------------------	----------	------------------------

AVAILABLE 12 SEATS

**BLS - Sayre - 11/16/18 - 9 AM - 1:30 PM - Skills Lab Main Lecture**  
 To train participants to save live of victims in cardiac arrest through high-quality cardiopulmonary resuscitation as an individual and as part of a team to include rescue techniques for adults, children and infants; relief of foreign-body airway obstruction; effective... more

STATUS	Not Enrolled	CATEGORY	BLS	START DATE	November 16, 2018	LOCATION	Robert Packer Hospital
--------	--------------	----------	-----	------------	-------------------	----------	------------------------

AVAILABLE 12 SEATS

### 4. Find the class that you want and click on the name

Home | My Profile | Contact | FAQ | Logout

Click on any Category to see a list of available training items.

**Catalog** ← BACK

Catalog > Continuing Medical Education

**NARROW RESULTS**

**ITEM TYPES**

- Enrollment (25)
- ILT Session (25)

**CATEGORIES**

- ACLS (50)
- BLS (50)
- PALS (21)
- AHA - American Heart Association (1)

**ILT LOCATIONS**

- Enrollments with Seats Available (25)

**BLS - Sayre - 12/21/18 - 9 AM - 1:30 PM - Skills Lab Main Lecture**  
 To train participants to save live of victims in cardiac arrest through high-quality cardiopulmonary resuscitation as an individual and as part of a team to include rescue techniques for adults, children and infants; relief of foreign-body airway obstruction; effective... more

STATUS	Not Enrolled	CATEGORY	BLS	START DATE	December 21, 2018	LOCATION	Robert Packer Hospital
--------	--------------	----------	-----	------------	-------------------	----------	------------------------

AVAILABLE 12 SEATS

**BLS - Sayre - 11/16/18 - 9 AM - 1:30 PM - Skills Lab Main Lecture**  
 To train participants to save live of victims in cardiac arrest through high-quality cardiopulmonary resuscitation as an individual and as part of a team to include rescue techniques for adults, children and infants; relief of foreign-body airway obstruction; effective... more

STATUS	Not Enrolled	CATEGORY	BLS	START DATE	November 16, 2018	LOCATION	Robert Packer Hospital
--------	--------------	----------	-----	------------	-------------------	----------	------------------------

AVAILABLE 12 SEATS

## 5. Scroll down to the enrollments and pick that class again

BLS - Sayre - 12/21/18 - 9 AM - 1:30 PM - Skills L... [more](#)

**12/21/18** START DATE
**9:00AM** START TIME
**0** MIN SEATS
**12** MAX SEATS
**12** REMAINING SEATS

Catalog > Continuing Medical Education > BLS - Sayre - 12/21/18 - 9 AM - 1:30 PM - Skills L...

To train participants to save live of victims in cardiac arrest through high-quality cardiopulmonary resuscitation as an individual and as part of a team to include rescue techniques for adults, children and infants; relief of foreign-body airway obstruction; effective team dynamics, effective ventilation by using a barrier device, and use of an automated external defibrillator.

<b>TYPE</b> ILT Session	<b>MINIMUM SEATS</b> 0
<b>START DATE</b> December 21, 2018 9:00 AM EST	<b>MAXIMUM SEATS</b> 12
<b>END DATE</b> December 21, 2018 1:30 PM EST	<b>SEATS REMAINING</b> 12
<b>CATEGORY</b> BLS	
<b>LOCATION/ROOM</b> Robert Packer Hospital, Skills Lab Main Lecture Area	<b>ADDRESS</b> 1 Guthrie Square Sayre, PA, 18840
<b>INSTRUCTOR 1</b> TIMOTHY CAHILL JR	<b>APPLICATION</b> Nursing Education
<b>SESSION DURATION IN MINUTES</b> 270	

**Enrollments**

Select from the list of Enrollments below

**BLS - Sayre - 12/21/18 - 9 AM - 1:30 PM - Skills Lab Main Lecture**

**OPEN DATE** December 13, 2017 **EVENT END DATE** December 21, 2018  
**CLOSE DATE** December 20, 2018 **STATUS** Not Attempted

## 6. Click on "ENROLL"

**12/21/18** START DATE
**9:00AM** START TIME
**0** MIN SEATS
**12** MAX SEATS
**12** REMAINING SEATS
**0** ATTACHMENTS

Catalog > Continuing Medical Education > BLS - Sayre - 12/21/18 - 9 AM - 1:30 PM - Skills L...  
 > BLS - Sayre - 12/21/18 - 9 AM - 1:30 PM - Skills L...

**ENROLL**

To train participants to save live of victims in cardiac arrest through high-quality cardiopulmonary resuscitation as an individual and as part of a team to include rescue techniques for adults, children and infants; relief of foreign-body airway obstruction; effective team dynamics, effective ventilation by using a barrier device, and use of an automated external defibrillator.

<b>TYPE</b> Enrollment	<b>CURRENT STATUS</b> Not Enrolled
<b>EVENT TYPE</b> Instructor Led Training Session	<b>EVENT</b> BLS - Sayre - 12/21/18 - 9 AM - 1:30 PM - Skills Lab Main Lecture (100002504)
<b>ENROLLMENT OPENS</b> December 13, 2017 8:00 AM EST	<b>MINIMUM SEATS</b> 0
<b>ENROLLMENT CLOSES</b> December 20, 2018 8:00 AM EST	<b>MAXIMUM SEATS</b> 12
<b>START DATE</b> December 21, 2018 9:00 AM EST	<b>SEATS REMAINING</b> 12
<b>END DATE</b> December 21, 2018 1:30 PM EST	<b>WAIT LIST REMAINING</b> Unlimited
<b>CATEGORY</b> BLS	
<b>ADMIN CONTACTS</b> Bethany Altieri	

**ENROLL**

7. You will then receive an email about your enrollment in the class which will include all the information needed regarding the course.

### **NEEDED ITEMS**

- If any other paperwork is needed, you will be contacted by the Training Center Coordinator after your enrollment.

### **CLASS CANCELLATION**

- If you need to cancel out of the class, you can do so on the Guthrie Learn web site.

### **BOOKS**

- Check with your department to see if they keep books on hand to loan out to students. If not, see if you can borrow from another department or buy your own book at Murph's Mart (Sayre Campus). AHA requires that all student come to class prepared and with the proper provider's manual present. The providers manuals can be used as a resource during all written exams.