# Small Grants for Investigator-Initiated Research

## Introduction

The Foundation has initiated a strategy to enhance the way research is done at Guthrie. Small grants are available to support investigator-initiated research that will:

(1) build on our clinical strengths;

(2) address questions that arise directly from our clinical practice;

(3) address the healthcare needs of the community we serve;

(4) translate the results of basic biomedical research into the way medicine is practiced in the community; and (5) be integrated with our educational and professional development programs.

## Funds Available

In general, grants will be limited to $5,000 per project in a 12-month period. Additional funds may be available at the discretion of the Foundation management. Any equipment purchased by grant money may only be used to perform the required clinical assessments needed for the project. Further, any project specific equipment may only be utilized by the investigator or study team during the conduct of the trial.

Upon project completion and in collaboration with the departmental administrator the equipment will be transferred from the Foundation to the department in which the trial was performed. Any equipment purchase should maintain an intended use of providing improved patient care methods. Grant funds may not be used to purchase computer equipment or for travel. Prior to approval, all fund requests must outline clear objectives in the application regarding intended use and purpose of funds. Grantees will be expected to submit quarterly progress reports. The quarterly progress reports should provide an explanation of the research that has been conducted to date, a budgetary summary and a description of what additional research will be performed. Up to six grants will be awarded per year.

## Application Process

All fields of the application on the following page should be completed. f Questions regarding the application should be discussed with the Director of Guthrie Foundation prior to submission to ensure an expedited process.

## Eligibility

This program is open to all healthcare providers of Guthrie Clinic. The principal investigator is responsible for overall conduct of the project, and sub-investigators must be qualified to carry out their roles on the project.

Residents at Robert Packer Hospital may apply as principal investigators, but a Guthrie Clinic physician must be a co-investigator on the project. First-time applicants should submit a CV using the NIH Biosketch format.

## Review Criteria

Applications will be evaluated according to the following criteria:

1. Scientific or medical significance of the objective
2. Quality of the proposed approach
3. Relevance to the mission of Guthrie

## Review Process

Applications will be reviewed initially by the Director of Donald Guthrie Foundation for content and relevance. When necessary, additional reviews will be sought from Guthrie physicians with appropriate expertise. The review process will occur on an ongoing basis as grants are received. Grant approval will be shared once all reviewers complete their assessment of the application.

## Human Subjects

If the application proposes a study involving human subjects or examination of patients’ medical records, it is the responsibility of the applicant to obtain approval for the research from the Institutional Review Board. Further, a finalized protocol should be submitted in conjunction with the IRB Application for approval.

**DONALD GUTHRIE FOUNDATION**

## APPLICATION FOR INVESTIGATOR-INITIATED RESEARCH GRANT

***Please do not exceed two pages***

## Return completed application to: Burt Cagir, MD, FACS

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| --- |
| **Title of Proposal:**  |
| **Principal Investigator:** |
| **Phone:****Email:** |
| **Dept/Division:** |
| **Sub-Investigator(s):** |
| **Protocol Synopsis** |
| **Description:** |
| **Study Design:** |
| **Study Type:** |
| **Estimated Enrollment:** |
| **Investigational and reference therapy (if any):** |
| **Primary Outcome:** |
| **Secondary Outcome:** |
| **Inclusion/Exclusion Criteria:** |
| **Data Source:** |
| **Statistical analysis:** |
| **Funds Requested:** |
| **Category** | **Description** | **Budget Detail** | **Cost** |
| Supplies, effort, mileage, etc |  |  |  |
| Statistical Analysis |  |  |  |
| Publication |  |  |  |
| Total Cost |  |  |  |

\*\*Approval of grant does not imply IRB approval. All requests for funds must be in consultation with the Research Dept.

**Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Donation Fund: \_\_\_\_\_\_\_\_\_\_\_\_**